



MEMORANDUM

TO: Superintendent and Alternative Education Program Contact

FROM: Sue Foxx, Alternative Education Specialist

DATE: April 29, 2011

SUBJECT: Reporting Program Outcome Data

Currently approved Alternative Education programs need to submit actual participation data for SY 2010-11 to the Indiana Department of Education's STN Application Center. Contact your STN site administrator for assistance. The data layout and the reporting requirements are available by clicking on ALTERNATIVE EDUCATION at www.doe.in.gov/stn/welcome.html. Remember that for joint programs, only the corporation that is the fiscal agent for the grant completes the DOE-AL report for all students that participate in the joint alternative education program. Please note that the collection period will be open from **May 4 to July 8, 2011**. During this time you are required to submit the file to the Application Center, review the processing results of the data transfer, and review the report in the Message Center. If there are any errors or inaccuracies, you may correct the data and transmit the file again until the end of the collection period.

As part of the report, you are asked to identify what outcome the student attained. The explanations below should clarify the meaning of each option.

1=Earned High School Diploma

If the student fulfilled the requirements for any of the diploma options (General, Core 40, Core 40 with Academic Honors, or Core 40 with Technical Honors) offered by the state, use this code.

2=Attained the goals identified in the student's Individual Service Plan (ISP)

Use this code for students who have met ALL of the goals identified in their ISP before leaving the program. This would include special education students in the program who are not on a diploma track but who have completed all requirements in their IEP/ISP.

3=Made satisfactory progress toward goals identified in the ISP.

Use this code for students who have met at least half of the goals identified in their ISP.

4=Did not make satisfactory progress toward goals identified in their ISP.

Use this code for student who have NOT met at least half of the goals in their ISP nor made significant progress (50%) on individuals.

5=Earned GED

Use this code for students who left your program but that you can verify have passed the GED before July 8, 2011 which is the last day for entering data.

6=Transferred/returned to other school setting prior to completing the alternative education program.

Use this code when students withdraw prior to completing the alternative education program to attend another educational setting defined as one of the following:

- Enrolled in a Private school
- Enrolled in Post-secondary education/training institution
- Enrolled in GED/Adult Secondary Credit program
- Enrolled in Home school
- Moved and enrolled in another school district
- Returned to the traditional school
- Been placed on homebound status

7=Dropped out of alternative education program, not returning to any educational setting.

This refers to students who withdraw from the program (drop out of school) with no plans to continue their education.

8=Expelled from the alternative education program, not returned to any educational setting.

This code is for students who will be reported as expelled in the Expulsion and Suspension report which means they do not receive any educational services from the program or school corporation.